



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>C M DUBEY POST GRADUATE COLLEGE</b>
• Name of the Head of the institution	<b>Dr.Sanjay Singh</b>
• Designation	<b>PRINCIPAL( In-Charge )</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>07752225177</b>
• Mobile no	<b>9827122353</b>
• Registered e-mail	<b>principalcmd@gmail.com</b>
• Alternate e-mail	<b>info@cmdpgcollege.in</b>
• Address	<b>Linkroad, Bilaspur</b>
• City/Town	<b>BILASPUR</b>
• State/UT	<b>CHHATTISGARH</b>
• Pin Code	<b>495001</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>

• Name of the Affiliating University	Atal Bihari Vajpayee Vishwavidyalaya				
• Name of the IQAC Coordinator	Dr. Deepak Chakrabarti				
• Phone No.	7697699992				
• Alternate phone No.	7697699992				
• Mobile	7697699992				
• IQAC e-mail address	internalqualitycmd@gmail.com				
• Alternate Email address	spavanisantosh@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://cmdpgcollege.ac.in/Uploads/AQAR-2021-22_20233110093955.pdf">https://cmdpgcollege.ac.in/Uploads/AQAR-2021-22_20233110093955.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.57	2022	14/11/2020	14/11/2025
<b>6. Date of Establishment of IQAC</b>			23/11/2015		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9. No. of IQAC meetings held during the year</b>			3		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Nil	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Three Days workshop on "Recombinant DNA Technology &amp; Genetic Engineering" organised on 9th and 11th November 2022 in association of E Cell ( I I T Kharagpur) and One day workshop on "Hands on Training Program on Techniques of Industrial Biotechnology " on 1 December 2022 Academic Calendar for the Academic Year 2022-23 was made more comprehensive to include diverse activities and its successful implementation was monitored by the IQAC The Academic Calendar for the session 2022-23 is implemented Faculty members of different programmes were motivated to take part in the curriculum revision with affiliating university • Institutional Social Responsibility and outreach activities were given due importance. Faculty enrichment (patents) Organization of Internships/Seminars/FDPs/Conferences/Webinars for student and faculty enrichment and bridging the gap between traditional pedagogy and contemporary requirements • Skill Development has been a top priority for the College. In this regard the IQAC has taken up several initiatives to provide the students with the required Knowledge, Skills and Abilities, beyond the Class room to make them better equipped to face the challenges posed by the real world. MoU has been signed with Skill Labs, an institution dedicated to the cause of skilling youth for jobs, community engagement as well as entrepreneurship. • The academic year 2021-22 also saw the reopening of the institutions after almost two years of closure and Online Education. A dedicated Covid Task Force was set up to ensure the safety and well-being of all the people on the premises. Maintenance of Covid protocols, Social distancing in the classrooms and labs was ensured.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards</b>		

**Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Submitting the AQAR for 2021-22	AQAR was Submitted to NAAC within the stipulated timeline.
Workshop/ guest lecture/Special lecture/ FDP to be organised by the college	The IQAC organised numerous talks, special lectures on aspects related to research , publications, plagiarism etc. The different departments of the College also organised a number of activities to keep the faculty and students abreast with the advances in their discipline.
To reconstitute the Library Committee	The Library Committee has been constituted to enhance the library resources and also to inculcate a culture of reading, writing and research amongst faculty and students alike.
IQAC initiated have MOU with other institutions along with the Industry	The college has MOU with other institutions for internship and student projects.
Skill oriented courses for students	Departments have conducted value add/ certificate courses, and workshops about research and upgrading of skills for students and faculty. skill enhancement programs have been organised
Students Online Survey	Student Satisfying Survey based on the questionnaire on teaching-learning process was made and analysed for improvement
Curricular, Co-curricular, Cultural Activities, Social Work	Foundation Day, Environment Day, International Yoga Day , 15th August , 26th January , Teachers Day. Ozone Day were celebrated by the students Major initiative were taken to inculcate constitutional obligation such

	as Swachch Bharat Abhiyan, Voter Awareness, Legal Literacy Save Water, Youth Awakening Programme
Internal Assessment/Examination	Unit Tests Seminars, Viva-Voce, and Home Assignment were organized and slow learners and advanced learners were identified.
Focus on Institutional social and outreach activities	NSS cell organized many activities were organized during the session
To streamline Alumni Association	A Committee of teachers was deputed to enhance the interaction with the Alumni. Various Departments organised their Annual Alumni meet to strengthen the bond between the ex-students and their alma mater

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	29/02/2024

**15. Multidisciplinary / interdisciplinary**

The College focussed on a holistic and overall personality development of students by inculcating 21st century skills in learners. The college aims to impart an education that shall develop the intellectual, aesthetic, social, physical, emotional and moral values in students. The institution offers multidisciplinary and interdisciplinary courses to the students, allowing them to choose their subjects, courses, and programmes from different areas. The science programme includes seven major courses that students can

choose from based on their interests. The college shall initiate seminars and conferences with the science and arts faculties to expand the horizons of knowledge for students. Important days like International Yoga Day, International Women's Day, Environment Day, and Road Awareness Programmes are celebrated and observed bringing together all the disciplines of the college. The University has made "Environmental studies" compulsory to study in their regular curriculum. Our institute is unique in terms of our understanding of curriculum and holistic learning.

#### **16. Academic bank of credits (ABC):**

Our college is affiliated to ABVV, Bilaspur. It is bound for the college to follow the rules, regulations, courses, syllabi and other guidelines initiated by the university. The institute is running regular programmes and courses in the curriculum scheme. The institution is involved in managing the faculty and checking the credits earned by the students during their learning journey. Our College does not fulfil the requirements of ABC yet but the institute shall soon be starting with the process.

#### **17. Skill development:**

We are interested in developing new skill development programmes for the upcoming years. The affiliating university has initiated the implementation of learning outcome based curriculum framework for the UG programmes which is in accordance with the objectives of NEP for fostering quality education. The Institute has a good set up for providing technical and soft skill knowledge to students through practical work in Computer Lab, Science Labs, Knowledge Resource Centre and the various programmes organized by NSS and various departments. Apart from teaching of usual curriculum of affiliating university, the aim of imparting transferable and life skills is achieved through the programs on extracurricular and co-curricular activities conducted as per the students' requirements. Institute has already signed MOUs with other institutions to create an excellent opportunity for utilization of their laboratories and training for developing their soft skills. The MOUs will further enhance the pool of talent transformation in the field of emerging research in technologies, Science, Art, Commerce and Humanities. Need of the hour is to produce young generation obtaining degrees in their choice of subjects and additional skill courses that will help them to start their own entrepreneurship after leaving the college. The College has made efforts to create healthier and harmonious working environment with respect to issues related to Gender, Environment and Sustainability, Human values and Professional Ethics into the curriculum. We are also interested in developing new skill

development programmes for the upcoming years.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In College, our Primary Language for Teaching and Communication is Hindi (Indian Language) in all undergraduate courses and in PG course of Arts and Commerce. We are trying to develop Hindi Language for teaching in PG course of Science also. Some of our faculties have written books or chapters in books in Hindi Language. Our Government is also Promoting Hindi Language in the Higher Education System. In the Field of Culture, obviously, we are exploring in Local Language, Hindi and Chhattisgarhi. Our future plan is to document Original Language and Culture of endemic tribes of our State. So far as online courses are concerned, during pandemic period we have already implemented online classes and in future the college is planning to introduce some online courses. To preserve and promote culture, one must preserve and promote a culture's language. The Department of Hindi has constantly been endeavouring not only to promote but also to popularize literature and arts in Hindi and Chhattisgarhi. Subsequently the department has been organizing Faculty Development Programs, Guest lectures and Webinars on topics related to Language, Literature and Culture. Thereby the department has been observing and celebrating International Mother Language Day, Birth and Death anniversaries of eminent Indian Literati etc. The Institute has formed Drama Club to familiarize the students with the nuances and technicalities of theater drama and acting. We observe and celebrate International Yoga Day every year on 21st June and has started PG Diploma Course in Yoga Science and Philosophy. The Department of Sanskrit is equally strengthening itself by promoting Sanskrit language, literature and culture through various activities. The Institute has been relentlessly promoting diversity, culture, tradition and knowledge and has taken a step forward by associating with Gujrat under the scheme of Ek Bharat Shreshtha Bharat. Every year the Cultural Committee of the college organizes variety of cultural programmes and students participate representing different cultures of our country through dance, songs and drama, skits and other competitions.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Institutional initiatives: Outcome based Education is planned to demonstrate students' performance and expressed in terms of a mixture of knowledge, skills, abilities, attitudes and understanding that a student attain as a result of successful completion of a

particular set of higher education. Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they are able to achieve. The college is striving hard to fulfil the objectives and achieve the target as per the structural curriculum provided by the affiliating university. Variety of methods in teaching Learning process like lectures, seminars, tutorials, workshop, practical and project based learning, field work, are being adopted

Apart from regular classroom teaching, there are tutorial classes and the mentor-mentee system that gives priority to outcome-based education. The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices. Students are made aware of the course specific outcomes through classroom discussion, lectures and practical. The University has added topics related to "Women's writing" and "Contemporary India: Women and Empowerment" into the curriculum of English Literature to enhance students' knowledge and perspectives on gender issues. Institute also follows OBE through measuring the outcomes following the norms as specified by the affiliating university. In addition to conventional teaching and learning, Skill-based programmes are conducted for the students for enhancing their professional skills which is helpful for them in fulfilling professional assignment afterwards.

#### **20.Distance education/online education:**

The Institute in the campus has exam centre of Distance Education[Indira Gandhi National Open University (IGNOU)] open for all students. During the Pandemic period the entire faculty of the college organized online classes, online courses, developed e-content and uploaded on C.G. Portal of the Higher Education. Some Science Departments have also started virtual labs for the students to access to quality practical and hands-on experiment-based learning experience. The Central Library has Digital Repository. A few students are registered in MOOC and NPTEL. Digital infrastructure and ICT facilities have been improved and upgraded. In future the Institute has planned to initiate courses on English Language Communication, Awareness course SWAYAM and other courses through distance online system.

### **Extended Profile**

#### **1.Programme**

1.1

598



Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1 Number of students during the year		<b>3150</b>
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		<b>2630</b>
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3 Number of outgoing/ final year students during the year		<b>814</b>
File Description	Documents	
Data Template	No File Uploaded	
<b>3.Academic</b>		
3.1 Number of full time teachers during the year		<b>75</b>
File Description	Documents	
Data Template	No File Uploaded	
3.2 Number of sanctioned posts during the year		<b>80</b>

File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	34
4.2 Total expenditure excluding salary during the year (INR in lakhs)	45,34,305
4.3 Total number of computers on campus for academic purposes	105

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College, as an affiliated institution of Atal Bihari Vajpayee Vishwavidyalaya, has to follow the syllabus, Calander of events and curriculum formulated by it. As per the prescribed curriculum by the university, the college prepared its plan of action for various activities.. Some of the faculty members of our institution are members of the Board of Studies of different subjects and are actively involved in formulating syllabus and curriculum at the university level according to NEP. The institution has equipped both staff and students by conducting orientations. Workshops, seminars, guest lectures, field trips, and Industrial visits to empower and educate the students. Teachers are encouraged to enhance their competence by participating/organising seminars, conferences, symposiums, workshops etc. All the laboratories, departments, library and other learning resources are upgraded. Teachers are encouraged to enhance their competence by participating/organising academic seminars, conferences and workshops. Departmental meetings are held regularly to effectively implement curriculum and other related activities. Certificate courses and Skill development programs are also conducted by the institution to enhance the theoretical and practical knowledge of students The slow learners are taken care of by the respective departments by conducting special classes and giving assignments to improve their performance.

Unit tests are conducted as per the university curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to ABVV Bilaspur. The academic schedule is issued by the University and Department of Higher Education. The teaching and extra-curricular activities along with their prospective activities and dates are clearly defined. Within the framework, the college also prepares its calendar of events and activities before the commencement of the Academic session and the same is communicated to all. The dates of internal examination are also mentioned in the academic calendar the students are informed beforehand about the possible dates of internal Examination, Semester Examination, Assignment presentation, intra and inter-department seminars and activities... Classroom seminars are conducted for both U.G and P.G classes. Students are encouraged to participate actively in these seminars. All project work, internship, fieldwork and presentation components of the syllabus and assessment are framed taking into consideration the academic calendar. In order to ensure the holistic development of students, they are encouraged to participate in co-curriculum and extracurricular activities in and outside the college. The academic calendar also prescribes the possible dates of various activities like youth festivals, sports and cultural contests

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

465

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college, the college cautiously follows the prescribed curriculum by the university. The university integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. The following areas are integrated cross-cutting issues into the curriculum.

Women's Cell of the college focuses very heavily on gender equality,.. Throughout every academic year, it organizes various programmes which throw light on gender equality. The NSS Unit of the college also organizes various programmes to aware the students about the need of gender equality and human values

The college offers environment science as a compulsory subject at the undergraduate level as a university affiliate in its curriculum. The infrastructure of the institute is eco-friendly and takes care of the environment and its sustainability aspects through water harvesting, solar panels, LED bulbs, tobacco-free zones. The NSS Wing of the Institute promotes environmental awareness through programmes such as Tree Plantation Drive and water conservation.

The college firmly believes in the rigorous implementation of professional ethics; students are made aware of the code of conduct and professional ethics through various activities at the classroom level. The same is reflected in assignments, and intellectual property rights issues, consequently discouraging any kind of plagiarism

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1061

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

C. Any 2 of the above

**Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/1YdibFhOxp4LMu96Okfi0RHR8MLzTU2kSEnS3aEV8_uq/edit">https://docs.google.com/forms/d/1YdibFhOxp4LMu96Okfi0RHR8MLzTU2kSEnS3aEV8_uq/edit</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

1202

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

619

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Different strategies are employed for both slow and advanced learners based on their performance in various aspects of their academic journey, such as performance in the previous exam, class tests, assignments, discussions, and department activities. After the identification of slow learners, remedial and extra classes are conducted, as per the schedule prepared. In these classes students are encouraged to highlight their misconceptions, and weakness in their comprehension skills. During these classes, teachers are expected to engage students in solving previous year questions, direct their creative energies towards concept clarification. Lecture notes and course material are provided. Mentoring of students is useful as it provides stimulus for fulfilling the requirements with the learning levels in the current course. The strategies for advanced learners include providing assignments on diverse topics to challenge their knowledge levels. They are encouraged to explore reference books beyond textbooks, which will foster a deeper understanding of subjects and broaden intellectual horizons. Special guidance is offered to help advanced learners achieve university ranks, acknowledging their academic excellence. They are inspired to get engaged in certificate courses and to nurture their skills on SWAYAM, NPTEL, etc. Advanced learners are encouraged to participate in seminars and in usage of E-resources.

File Description	Documents
Paste link for additional information	<a href="https://cmdpgcollege.ac.in/Uploads/2.2.1_2024092113022.pdf">https://cmdpgcollege.ac.in/Uploads/2.2.1_2024092113022.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3150	75



File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

An integral part of the pedagogy adopted by the college for engaging learning environment focuses on student centric education. Experiential learning and participative learning are two educational approaches that emphasize active engagement and hands-on experiences to enhance the learning process of students. Experiential learning and participative learning is promoted through field visits, project work, laboratory work. Interactive approaches like group discussions and presentations facilitate greater participation and engagement. Special lectures, seminars, and conferences are organized to encourage students to actively participate and become active learners rather than passive recipients of knowledge. The teacher's role is that of a facilitator who promotes self-management of knowledge, holistic development and skill formation through participatory learning activities.

Flipped Class Room methodology is adopted in which learning resources are shared before an upcoming lecture. Classroom time is then dedicated to interactive and collaborative activities, allowing students to apply what they have learned and receive support from the teacher and peers. Problem-solving methodologies are systematic approaches or processes that individuals or groups use to analyze and solve problems. Problem-solving methodologies, including case studies, brainstorming sessions, and open-book tests, promote analytical thinking and alternative solutions. Students are trained in critical analysis and creative writing, through various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cmdpgcollege.ac.in/Uploads/2.3.1%20links_2024102100531.pdf">https://cmdpgcollege.ac.in/Uploads/2.3.1%20links_2024102100531.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college encourages staff and students to develop lifelong learning skills and explore the capability of ICT to meet the current and the future challenges in an increasingly inter-connected world. The internet and Wi-Fi connection is always available for the staff and students, facilitating an enhanced teaching-learning process. There are LCD projectors, laptops, speakers, cameras, interactive boards, digital board. All these resources are well utilized to make teaching and learning meaningful. Faculty members contribute to the creation of e-resources, including videos, quizzes, and pdf, question banks, which are uploaded on WhatsApp and Google Classroom. Faculty development programs are organised on e-content development and effective utilization of e-resources. The college utilizes email for efficient communication among faculty and students. The examination and admission process, including form filling, admission cards, is done online. The library is currently working on KOHA ILMS (partially automated) version 20.05. It is integrated with INFLIBNET and N-list, which grants online access to e-resources for students and teachers. Science faculty members and students conduct physical laboratory experiments in computer-simulated virtual environment such as VLAB. Certificate courses/ value added courses are organised on various ICT tools such as Moodle Cloud/ Web site Designing, Multimedia: Corel Draw & Adobe Photoshop.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

888

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Taking into consideration the guidelines issued by the affiliating University and the Department of Higher Education, Government of Chhattisgarh regarding syllabi, examination, and evaluation, our college has implemented a transparent and continuous assessment system.

- In the undergraduate classes, 10% of marks in each subject are awarded through internal assessment, while 90% of marks are awarded through the Annual Examination.

- There is an Internal Assessment of 20% marks in each theory paper in the semester system for Post-graduate Programmes, which is based on the following:

1. Two internal test examinations, each carrying 10 marks. 2. One seminar, field work, or other academic activity in the relevant subject, also carrying 10 marks, as conducted by the respective department and teacher.

- The date sheets for internal exams and the portion of the syllabus are communicated to students in advance. As per University guidelines, internal assessment is based on students' writing skills (assignments), presentation skills (seminars), and knowledge levels (test papers). After uploading marks in the university portal, the Foil and counterfoils (Marks entry forms) are signed by teachers, Heads of Departments, and the Principal. At the Postgraduate level, students can review their evaluated answer scripts, and teachers discuss model answers with the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For efficient, transparent and timely resolution of grievances related to internal examination, the college has a well organised mechanism. The transparency in the mechanism is achieved by notifying the internal examinations well in advance, the portions to be covered by the students and the pattern of questions to be asked. The comprehensive date sheets are communicated to the students well in advance through the SMS and WhatsApp. Pre-Internal tests are held before the Internal Examination so that students get familiar with the question pattern. Students who are not able to appear in the internal examination due to medical reasons, NSS / NSS camps or some other genuine reasons are required to submit their applications for Re-exam to the respective Head of the Departments. The student is granted permission after approval from the Internal examination Grievance Cell. Complete transparency is maintained during the internal examination with invigilators being assigned specific duty. The grievances of the students pertaining to questions, if any, is properly addressed by the concerned subject teacher. After evaluation, the marks are uploaded on the examination portal of the affiliating University. Missing internal marks in the students results is resolved with the Controller University Exam through the proper channel.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cmdpgcollege.ac.in/Uploads/Applications_compressed_2024062093102.pdf">https://cmdpgcollege.ac.in/Uploads/Applications_compressed_2024062093102.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution offers programs in Arts, Commerce, and Sciences. There is a need for structured evaluation of students' knowledge and skills. The affiliating university's syllabus does not include the POs and COs, however the institution has adopted the student-

centered learning model. The benchmarks for their professional achievements upon program completion have been established through clearly defined Program Outcomes (POs) and Course Outcomes (COs). The intended professional accomplishments the program aims to instil in students when they graduate are listed in the programme outcomes. These outcomes encompass a wide range of interconnected knowledge, skills, and personality traits, human values, livelihood generation that students are expected to acquire during their studies. Course Outcomes (COs) are specific statements that outline The essential disciplinary knowledge and abilities students should possess upon completing each course are highlighted in course outcomes. These outcomes have been formulated by the Heads of Departments in consultation with the respective faculty members and are subsequently are displayed onthe institution's website for students andfaculty. The teachers and students can accesscopies of syllabi and learning outcomes available in the departments for reference. The admission cell guides students during the admission process, providing information about various programs and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Every programme offered in the institute has clearly defined outcomes. Under each programme the various courses have minimum three to five outcomes. Course outcomes are specific and measurable.
- The course outcomes are evaluated on the basis of performances of students in Internal assessment test and university examinations.
- As per university guidelines 10% marks in each subject are awarded through internal assessment and 90% marks through Term End Examination in UG Courses , whereas 20% marks in each course are awarded through internal assessment and 80% marks through Term End Examination in PG Programmes.
- This is followed by identification of minimum levels for the CO attainment target (in percentage) and the PO attainment target (levels 1, 2, or 3).
- The evaluation component is classified into internal and End

**Semester/Annual.**

- Following these University guidelines, individual performance in internal examination as well as assignments and presentations are evaluated. Students knowledge and skill are also assessed through seminars on specific topics. Every practical course is evaluated by means of external practical examinations.
- Attainment in terms of students opting for higher studies, qualifying various competitive examinations and getting jobs is evaluated through data available from alumni collected during the alumni meet of the college annually.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://cmdpgcollege.ac.in/Uploads/2.6.3%20RESULT%2022-23_2024062091020.pdf">https://cmdpgcollege.ac.in/Uploads/2.6.3%20RESULT%2022-23_2024062091020.pdf</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

898

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://cmdpgcollege.ac.in/Uploads/UNIVERSITY%20RESULT%20SHEET%202022-23_compressed_2024072101315.pdf91020.pdf">https://cmdpgcollege.ac.in/Uploads/UNIVERSITY%20RESULT%20SHEET%202022-23_compressed_2024072101315.pdf91020.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://cmdpgcollege.ac.in/Uploads/Feedback%20Analysis%202022-23%20new%20\\_2024272105929.pdf](https://cmdpgcollege.ac.in/Uploads/Feedback%20Analysis%202022-23%20new%20_2024272105929.pdf)

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00



File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The organization has set up an innovation ecosystem, which includes an incubation center and other efforts to develop and transfer knowledge. It is dedicated to fostering a positive environment.

Students, faculty, and staff are encouraged to be innovative and creative. This promotes self-motivation and the desire to conduct independent research. The instructor's and students' boundaries are blurred, resulting in a new relationship that lasts. This includes, as previously stated, interactive lectures and discussions in groups to share information. When giving lectures, prominent academics use digital libraries, knowledge sources, and communication and information technologies (ICT). Interaction/Orientation in Academic-Industrial/Entrepreneurship Understanding the Joint Activities Memorandum Seminars/Workshops/Conferences.

Soft skills include quizzes, poster competition, painting contests, and other forms of participation. These are held on campus and students are encouraged to take part in national and international competitions forums. Innovations should demonstrate how to reduce uncertainty about the prospects of life on Earth. They ought to Improve human health and welfare, and make a consistent contribution to the process of environmental stewardship. The Institution has developed a 'Incubation' and 'Innovation' policy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

International Yoga Day- Yoga Day was organized in the college campus on 21.06.2023. 45 NSS volunteers participated in this program and learned yoga. Godgram-Planting saplings In the session 2022-23, the NSS unit planted 50 fruit plants in a village Nevasa and distributed. Independence Day and Amrit Mahotsav - On August 15, 2022, various cultural programs and parade were organized in the college campus. Nutrition Diet Awareness Rally- On 26.09.2022, the volunteers of the college, under the joint aegis of Chhattisgarh State Legal Services Authority, Bilaspur, organized a one-day camp in village Nevasa. Gandhi Jayanti- On the birthday of Father of the Nation Mahatma Gandhi, 02.10.2022, N. S. S. Foundation day- A Function was organized in the college campus on the foundation day of NSS on 24.09.2022. Deworming Day- In this function, free Albendzone medicine was distributed to destroy worms to almost 300 students of the college. Voter awareness program- On 18.11.2022 voter identity cards Awareness program was conducted to make the students aware about voting. Republic Day- On 26 January 2023, a cultural and parade program was organized in the college campus in which 65 students participated. Blood Donation- In the session 2022-23, NSS and NCC volunteers blood donation camp were organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

985

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In 1956, C.M. Dubey PG College was established in Bilaspur, Chhattisgarh. Wi-Fi has been made available to students as well as employees on campus. RO filtered water is available for use by students, teachers, and non-teachers. CCTV cameras have been installed at the college for security and safety.

There are labs available in every science department. Textbooks, reference books, rare books, manuscripts, special reports, e-books, and e-journals are among the materials available in the college library. The college has 36 large classrooms and 26 departments, all of which have outstanding infrastructure. In addition to modern conveniences like LCD projectors, JIO FIBER internet connection, and advanced communication systems, every department has adequate lighting and ventilation.

The administrative office, principal's cabin, IQAC chamber, English, zoology, physics, chemistry, and botany departments, as well as the classrooms required for postgraduate study next to the departments, are located on the ground floor of the college's main building.

The first floor has the Girls' Common Room, the Central Library, the History, Mathematics, Hindi, Political Science, and Home Science departments in addition to several classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has enough space for sports, games (both indoor and outdoor), cultural events, a gym, a yoga center, and other amenities.

Numerous athletic facilities are available to students on campus, with an emphasis on extracurricular activities in addition to sports. Student team spirit is further developed through a variety of contests, including interdivisional, intercollegiate, and

interuniversity competitions. It is a good thing that their friendship is strengthened together. To motivate the students, medals, trophies, and certificates are presented.

**Outdoor Games:** All major outdoor sports events can be accommodated by the College's conventional court and track facilities. In the playground, the following things occur:

- Cricket ground
- Football court
- Volleyball court
- Kabaddi court
- Badminton court

**Indoor stadium:** On campus at the college, students can play table tennis, chess, carom, and other board games in fully furnished indoor facilities.

**Yoga:** To revive the traditional legacy and culture, the sports complex features a yoga hall where yoga is encouraged. There is plenty of space at the college for outdoor yoga classes.

**Cultural Activities:** The college gives students the opportunity to thrive in their chosen disciplines by hosting a range of academic and cultural events

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,82,69,537Rs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha is a comprehensive and scalable library management system. This development is supported by libraries of all sizes, volunteers, and support organizations worldwide.

The college has decided to update and upgrade the library using digital resources. The first step is to digitize and automate the existing library. The digitalization and automation process is still ongoing. A database of existing library collections has been created, and because the lending process is automated, borrowing and returning books is simple and painless.

In addition, the Institution's library has subscriptions to NLIST (INFLIBNET) digital e-resources, which include over 6,150 e-journals and 31,64,309 e-books.



**Nature of automation: Partially automated.**

- **Version:20.05 initially (further upgraded to 20.11)**
- **Year of automation: 2022-2024**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**60,375Rs**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for**

online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

89

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure and related facilities are regularly expanded to support education and learning activities on campus. The classroom is outfitted with cutting-edge technology such as a complete surveillance system, a power source with a generator, high-speed communication connection equipment, a student LCD projector, and antivirus protection for all computers.

The Department of Computer Science has 30 updated computers with the most recent versions of the required software. B. Windows 10, Core i3 and i5 processors, more than 4GB of RAM, and so on. Some computers include a WiFi port, while others connect to the Internet via the WiFi port.

To perform C and C++ programming, the computer science department employs an updated version of Code block software. It also employs Net Bean software for Java programming, Visual Studio for C # and VB programming, and MySQL software (Oracle 12c) for MySQL query execution. To maintain and upgrade computing equipment, computer technicians and service providers are hired as needed. Security measures are prioritized by installing antivirus software. 15 of the 29 classrooms are ICT-enabled and equipped with LCD projectors. The institution has created a separate e-consortium with six fully equipped rooms. The e-consortium has a modern seminar room with ICT and e-content development capabilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

112

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1,82,69,537Rs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities such as laboratories, libraries, sports complexes, computers, classrooms, and so on. Team management: The members of the Governing Body and

Chairman, the Principal, and the Vice Principals are all involved in major decisions concerning the upkeep and improvement of various physical and academic facilities on campus. Minor issues with electrical repairs are handled by contingent staff, and the support staff team assists him on the job. Aside from routine maintenance, any significant repairs or renovations are reported to the Management team, who then outsource the job to the appropriate companies. The general maintenance team meets daily and performs the tasks listed below regularly.

Civil, plumbing/sanitary, and water supply work is done by a contingent staff under the supervision of the Office Superintendent. Service engineers inspect and maintain water purifiers and coolers regularly. The Department of Computer Science manages the College's website. In the Administrative Office, Laboratories, and Corridors, fire extinguishers have been installed. The campus has a surveillance system with 34 cameras installed to keep an eye on both the inside and outside of the campus. The campus security guard is responsible for the campus's safety 24 hours a day, seven days a week. LED lighting is a preferred energy-saving lighting source.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1,22,30,550/-

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19,09,700

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

128

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

128

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

#### 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

24

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institution ensures student participation in almost all the activities in the College. The Committees. Constituted for smooth functioning include student members whose views and ideas are considered. This participation inculcates administrative and leadership qualities in the Stakeholders. The institution was formed by the Committees which help to organise Cultural programs by the NSS unit of the college and sports activity, both within and outside the Campus. The convener of the cultural program was Dr. P.L Chandrakar and their students are Sachin Kumar, Vishal Patle, Ashutosh Nayak, Anil Jaiswal. They organised various activities such as World Triber Day, Swadeshi mela, Amrit mahottsav of Independence. Also, the convener of sports activities Dr. Devershi Chouby and their members Jayant Kumar Rathor, Abhijeet Tah, Parivesh Dhar, and Nilesh Pratap Singh organised various sports competitions for the college which included Football, Volleyball, Cricket badminton, Table tennis, Hockey etc.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is organised in the college to maintain the connection between the institution and alumni. Hence, we intend to commemorate the connection between the institution's past and present students. The Alumni Association was registered under the Society Act in the session 2022. Registration of the Alumni Association and formation of an executive body has been executed as per by laws. 1. President - Shri S. P. Chaturvedi 2. Vice President - Dr. Mrs. Anjali Chaturvedi 3. Secretary - Dr. P.L. Chandrakar 4. Joint Secretary - Dr. Kamlesh kumar Jain 5. Treasurer - Shri Rajkumar Panda. Members - Shri Nitin Tripathi, Dr. Vineet Nayar in the session 2022-23. The alumni have been actively engaged with various acadmic activities like interacting with the students and giving suggestions for the development of the college. Alumni network was strengthened through various social media platforms like

whatsapp,facebook,twitter etc. In the year 2022-23 the alumni generously donated water cooler worth 32000/- , the list is attached. Alumni association holds meetings and members participate in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

"Education liberates (SA VIDYA YS VIMUKTYAYE)"

The vision statement of the institute is embedded in the ancient Indian knowledge system of wisdom "Vishnu Puran" that knowledge is the most powerful tool of social transformation.

#### MISSION

"To prepare self-reliant life-long learners 21st century committed for Societal Development."

The College Code, a policy document prepared by the governing body, serves as the guidelines for the institute's operation. Our goal is to provide an innovative learning ecosystem that delivers quality and excellence to serve the noble purpose of education.

Our institution is on the list of colleges that are affiliated under

12(B) and 2(F) of the UGC Act and have been approved promptly. Deans of Arts, Science, and Commerce faculties assist the Principal in implementing the Governing Board's policies and plans. The Principal receives precise assistance from the college's internal Quality Assurance Cell (IQAC) in monitoring this process.

The institute's vision and mission are being aided by an ambitious strategic 5-year plan (2021-26)

- Performing activities to enrich the curriculum and to develop soft skills.
- Alumni Engagement with the development of the institution.
- Wi-Fi Campus.
- Coordinating academic pursuits like conferences, seminars, workshops, out-reach programs, and MOU Entrepreneurship programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the practice of decentralization in a constructive sense in all three of the institution's main building blocks—academics, administration, and extracurricular activities—under the strong direction of the management, the Principal, the IQAC, and the Chairman. In order to preserve a positive environment for teaching and learning processes and ultimately raise the caliber of education, the administration of the institution places a high premium on meeting the needs of the teachers and students through structural and financial assistance. In cooperation with the Principal and Examination Coordinator, each department's internal examination(s) and evaluation procedures are decentralized. The Convener and members of other committees have periodic meetings under the direction of the Principal to address a variety of student concerns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college ensures an efficient teaching and learning process by utilizing MOOCs and ICT tools. Science departments mandate that students acquire basic laboratory skills. Using LCD projectors to present PPT in classroom teaching. Ensure that staff development and welfare are met. The institute is committed to organizing interdisciplinary international/national conferences, seminars, and workshops. The institution motivates faculty members to publish their research papers. The college promotes the interaction and participation of alumni. The central library of our college is consistent in improving its collection of books, journals, e-journals, e-books, digital databases, CDs, and videos. Shodh-Ganga and N-LIST are two E-learning resources in the library. The institution utilizes various methods to promote student-centered learning. Value-added courses, skill development activities, quizzes, group discussions, and online repositories provide an opportunity for experiential learning. Feedback about the curriculum is given to IQAC. The institution conducts unit tests, Internal Assignments, Student seminars, and additional classes for slow learners regularly. Vigyan-Parisad hosts guest lectures that include prominent speakers. Field visits and industrial tours are organized by the department to enhance their vision and create a pathway for their future employment opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as The visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is governed by Pt. Chitani Prasad Mitani Prasad Dubey Shikshan Samiti, Bilaspur Chhattisgarh. The College Principal is the chief administrator. The Governing Board of the College controls and plans the finances and implements the schemes of development of the institution. The Principal, Vice Principals, Deans of faculties, and Head of Departments are involved in the execution of the action plan of the College. They ensure that regular day-to-day operations is properly conducted. The powers and duties of the Management Committee are stated in the College Code. The Management Committee comprises elected and nominated representatives of the University and teaching staff, the Chairman, the Secretary, and a representative of Management. This Committee can make recommendations for improvement and up-gradation. 6The

Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular and extra-curricular activities look after their respective areas. For examinations, the Principal along with the Superintendent and Deputy Superintendent look after the effective conduct of examinations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institute comes up with impactful measures and schemes for the teaching and non-teaching staff.

The various schemes for the teaching staff are following-

- Identity cards are provided by the institute to its staff, which benefits them both on and off campus.
- In order to enhance the well-being of its staff, the institute has introduced gym and sports facilities.
- The institute gives awards to its staff as a sign of appreciation for their hard work, which inspires them to give their full potential.
- Canteen on campus that provides quality food at a reasonable price.
- Employees have access to vacation leave, casual leave, earned leave, and medical leave.

Measures and schemes provided by the institute for the welfare of non-teaching staffs are given below.

- Health care facilities are available for the staffs.
- Canteen facility is available in campus to provide affordable and quality food.
- Identity cards are provided by the institute for all the non-teaching staffs.
- Employees are awarded annually to appreciate and motivate them.
- Various leaves, vacation, casual leaves, medical leave, are allotted to non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the conclusion of each session, the college's IQAC and Principal Office oversee the Performance Appraisal System, which is mandatory for both teaching and non-teaching staff. This self-evaluation sheds light on the teacher's involvement in academic and administrative activities as well as their professional growth. The importance of instruction and the capacity to manage a variety of circumstances without impeding students' learning development are also emphasized. The faculty is evaluated by the Appraisal system using six main criteria: teaching and learning, extracurricular activities, research, academic performance as determined by student input, expert review feedback, and management feedback. Effective performance in technical work, cooperative engagement in administrative and development-related tasks, and general conduct are used to evaluate non-teaching staff.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts the internal and external financial audit regularly. They have appointed proper financial auditors M/S..Maharshi Bharat & Co.. Chartered Accountant., Bilaspur (CG).

They regularly audit the accounts of the college for the almost past several years. The audit mainly refers to the audit of every receipt and all the payments received during the particular financial year. It includes all the funds like laboratory, development etc. that is received from government agencies, Universities and individuals, different fees which are collected under granted as well as self-financing programs. The Accounts Officer reviews the monthly state of all the accounts and all the major expenditures that have been done over the year with the Principal, thereby having all the checks and balances in place.

Usually, the funds that are received cover all the grants which are used for infrastructure development, and maintenance of learning resources, which includes special grants for infrastructure, learning resources, scholarships, fees, donations, organization of seminars/ conferences, management contributions etc. The important thing is that a certified chartered accountant audits all the Financial transactions in every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

32,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute follows a proper procedure for mobilization of the Government and Non-Government grants for the development and maintenance of the infrastructure of the institute. There are rules and plans for the optimization of the financial resources of the institute. The Finance committees guide the principal in maintaining and monitoring the financial data of all the financial resources. The institute has designed a budget which is planned and assigned. All the financial transactions which are performed during a year in the institute are regularly audited by the audit team. Some programs of the institute are trained under self-financing mode and are self-sustained to maintain expenses. Recurring expenses incurred on the Salary of employees and maintenance of the College. All the non-recurring expenses are utilized for improvement of the infrastructural facilities like construction of new buildings, purchase of laboratory equipment, development of computational facilities and implementation of e-governance. Alumni of the College contribute towards infrastructure development and assist stakeholders coming from poor economic backgrounds. The financial committee reviews all the requirements received from all academic Departments and makes proper budgetary allocations accordingly. This year we are almost following like last year mobilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to promote administration and academic excellence, IQAC systematizes, oversees, and works to improve institutional functioning. Reducing the distance between academia and the workforce is IQAC's main concern. To achieve the institute's goal, IQAC took a targeted strategy to helping students hone their analytical and critical thinking abilities. The quality criteria for a number of areas, including admissions, feedback analysis, result analysis, attendance monitoring, alumni profiles, workshops, seminars, and conferences that were organized and attended, faculty that guided Ph.D. candidates, remedial testing, encouragement for research, account auditing, biometric attendance for teaching and non-teaching staff, and non-teaching staff appraisals. Concerning the proposed education policy, the IQAC, in collaboration with the principal, suggested adding bridge and skill-oriented courses to the institution's curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At regular interval, IQAC and department deans assess and highlight the various facets of instruction and learning processes, organizational structures and methods, and learning objectives. This is essential to fulfilling the College's vision and mission as well as improving the caliber of its extracurricular and academic endeavours. In order to support teaching-learning reforms—which are regarded as two best practices in the improvement of quality education as well as administration—IQAC gathers feedback from stakeholders such as students, staff, and alumni. These aid in the creation of fresh plans and proposals that the organization can implement to carry out the advice and recommendations of the previous NAAC departure report. Following analysis, IQAC provides recommendations for improvement to all committees and departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the most pressing issues confronting society today. The institute runs gender equity promotion programs on a regular basis. Guest speakers from prominent fields are invited to speak on a specific topic that emphasizes the importance and contribution of women in society. The following are the institution's gender equity promotion programs:

The College has a strong ethical work culture that is based on inclusivity. It adheres to the highest ethical standards in all of its operations. Individuals are offered equal opportunities regardless of gender, race, caste, color, creed, language, religion,

national or social origin, property, birth, or other status. The College primary concerns are gender equality, safety, security, and well-being a friendly working environment.

- Security guards with well-trained and vigilant are stationed on campus.
- Extensive surveillance network with 24-hour monitoring.
- All faculty members of discipline committee rotate their duty shift wise.
- Counseling is available from the Class and Proctorial Committees for both male and female students.
- Formal and informal avenues for counseling male and female students and staff on academic and other issues/problems.
- Female Teaching staff holds high post in the institution.

File Description	Documents
Annual gender sensitization action plan	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Degradable and non-degradable waste**

The college has implemented an integrated sustainable waste management approach that reduces waste production and manages the diverse nature of waste generated by academic buildings, departments, classrooms, offices, and the canteen. The college makes every effort to limit waste and ensure that all waste is reused, recycled, or reduced after careful review.

**Solid Waste Management:** Separate bins for different types of waste are strategically placed throughout the campus to ensure proper waste collection and segregation. This prevents waste intermixing and aids in the utilization and recovery of components through sustainable waste management. The majority of the waste that arrives is paper waste, these wastes are collected by vendors for recycling. Dry leaves and other organic waste are collected and placed in vermicomposting pits. Plastic is strictly prohibited in campus.

**Liquid Waste Management:** In laboratories, solvents are recycled and reused. A soak pit is used to dispose of solvent mixtures. Experiments involving hazardous chemicals such as acetanilide, benzene, and hexachloride are not carried out. Other non-hazardous chemicals are used as substitutes.

**E-Waste Management:** The department manages the stock by modifying and modernizing the outdated system. Minimal e-waste generation is ensured by optimal and periodic maintenance of computers & other electronic peripherals.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

**5.**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**C. M. Dubey P.G. College Bilaspur (C.G.) is located at the Vantage point where it caters to the educational needs of the entire region and also other states of India. The institute follows the principle of "Vasudev Kutumbakam. The concepts of brotherhood, harmony and inclusive development are inculcated in students. The institution**



primarily aims to inculcate social and ethical values by disseminating quality education to its students and empowering them to serve their community. It is committed to involving those from the marginalized and segregated sections to the mainstream so as to enable them to participate in all the programme and activities of the college. The NSS and NCC unit organization reviews the culture of Chhattisgarh and practiced it's festivals, promotes integration of regional and cultural diversity. NSS camps in village to sprade awarness towards and cleanliness, alcoholism and illegal drug abuse and other social avils. All the Departments Celebrate commemorative days. A few other days that are celebrated are : Rabindranath Tagore Jayanti, the English Department celebrates this day every year in which faculty members and students actively participated. The department of Home Science organized regional food competition for the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

C.M.DUBEY PG College Bilaspur C.G. plays a distinctive role in inculcating a sense of responsibility towards the constitutional rights and duties in the students. The programs that are organized, the sessions that are held, and all other interactions within the college ensure that students develop a sense of values as individuals and learn to respect diversity and build relationship based on mutual respect. Constitutional obligations , values, rights, duties, and responsibilities of citizens are also inculcated in the students during NSS and NCC residential camps. Activities organised in the adopted village Nevsa and in the neighboring villages and communities are also aligned along this lines. The college organizes the following activities to ensure that the values of a responsible citizen:

- Seminar/Webinar/Program on Human rights, Consttutional Oath, etc
- SVEEP Programme where NSS Students engage in the where they are

coached and also coach others on voting awareness.

-Swachhta Pakhwada is celebrated by NSS, and Department of Zoology to commemorate the birth anniversary of Mahatma Gandhi.

-Talks on Rights and Duties of the citizens, anti-tobacco drive, Motor vehicle act & anti-ragging acts by legal experts are organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.9%20other%20relavent%20information1%202022-23_20231912080847.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.9%20other%20relavent%20information1%202022-23_20231912080847.pdf</a>
Any other relevant information	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.9_compressed_20231912080619.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.9_compressed_20231912080619.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International days of importance are commemorated by C.M.Dubey PG College to aware students about importance of the days to promote harmony, and to honour and uphold human achievement. National days of importance are marked and celebrated to commemorate nationhood and national integration. A vital component of education at C.M.Dubey College is the sensitization created by the various ways we celebrate significant events, including seminars, talks, awareness classes, street plays, flash mobs, exhibitions, rallies, pledge-taking, competitions, cultural programs, and group discussions. Patriotic fervor is displayed in the celebration of Republic Day and Independence Day. Principal stresses on patriotism and national integrity in his statement, which follows the flag-hosting event. On the International Yoga Day: students as well as the general public participates in a mass yoga performance and a yoga orientation program. Students participate in sports, NSS, and NCC programs. Every year, International Women's Day is celebrated to honor the social, political, cultural, and economic accomplishments of women and to raise awareness of gender equality. The purpose of National Girl Child Day is to lessen the injustices that girls face in society. To celebrate the national language, people observed International Hindi Diwas. To raise awareness among students about drug misuse, the International Day against Drug misuse and Illicit Trafficking is observed. The celebration of World Environment Day, Green Day, World Wetland Day, and Ozone Day aims to foster empathy, raise awareness, and encourage further action toward preserving and improving the environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

To create a lively and supportive community by creating opportunities for people to connect and develop ideas for the benefit of the country and its people. C.M. Dubey PG College has detected societal recruitments and has created catastrophe opportunities that are sensitive to community demands. Our

educational center assists students in overcoming economic, social, artistic, and environmental difficulties in order to become participants in the creation of their future. Our best practices will ensure the opening of frontiers of higher-order thinking and problem-solving through the delivery of a variety of programs to instill and ignite the creative spark that lies inside the young aspirants. Our institute's steps/initiatives create cooperation between thoughts and actions by learning through the exchange of ideas, knowledge, and best practices.

File Description	Documents
Best practices in the Institutional website	<a href="https://cmdpgcollege.ac.in/Uploads/7.2.1%20best%20practices%202022-23%20-NEW_20232212085049.pdf">https://cmdpgcollege.ac.in/Uploads/7.2.1%20best%20practices%202022-23%20-NEW_20232212085049.pdf</a>
Any other relevant information	<a href="https://cmdpgcollege.ac.in/Uploads/7.2.2-2022-23-NEW_20232212085153.pdf">https://cmdpgcollege.ac.in/Uploads/7.2.2-2022-23-NEW_20232212085153.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Spread across 7.5 acres of land, our institute's campus is surrounded by a verdant landscape. Its lovely infrastructure development in its covered area, which highlights its uniqueness, is in addition to its pollution-free location. C. M. Dubey P.G. College offers multidisciplinary education for B.Com., M.Com., B.B.A., B.Sc., M.Sc., B.A., M.A., B.C.A., P.G.D.C.A., P.G.D.B.M., P.G.D.I.B., M.S.W., and Home Sc., among other education-related degrees. with the advancement of its infrastructure, which includes state-of-the-art facilities for computer science, chemistry, physics, botany, biotech, microbiology, and biochemistry, among other fields. This institute always works to ensure that guests have a comfortable stay on campus. The admissions block and waiting area are well-furnished. In this sense, the institute's expansive campus serves societal needs while maintaining its unique characteristics.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College, as an affiliated institution of Atal Bihari Vajpayee Vishwavidyalaya, has to follow the syllabus, Calander of events and curriculum formulated by it. As per the prescribed curriculum by the university, the college prepared its plan of action for various activities.. Some of the faculty members of our institution are members of the Board of Studies of different subjects and are actively involved in formulating syllabus and curriculum at the university level according to NEP. The institution has equipped both staff and students by conducting orientations. Workshops, seminars, guest lectures, field trips, and Industrial visits to empower and educate the students. Teachers are encouraged to enhance their competence by participating/organising seminars, conferences, symposiums, workshops etc. All the laboratories, departments, library and other learning resources are upgraded. Teachers are encouraged to enhance their competence by participating/organising academic seminars, conferences and workshops. Departmental meetings are held regularly to effectively implement curriculum and other related activities. Certificate courses and Skill development programs are also conducted by the institution to enhance the theoretical and practical knowledge of students The slow learners are taken care of by the respective departments by conducting special classes and giving assignments to improve their performance. Unit tests are conducted as per the university curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to ABVV Bilaspur. The academic schedule is issued by the University and Department of Higher Education.

The teaching and extra-curricular activities along with their prospective activities and dates are clearly defined. Within the framework, the college also prepares its calendar of events and activities before the commencement of the Academic session and the same is communicated to all. The dates of internal examination are also mentioned in the academic calendar the students are informed beforehand about the possible dates of internal Examination, Semester Examination, Assignment presentation, intra and inter-department seminars and activities... Classroom seminars are conducted for both U.G and P.G classes. Students are encouraged to participate actively in these seminars. All project work, internship, fieldwork and presentation components of the syllabus and assessment are framed taking into consideration the academic calendar. In order to ensure the holistic development of students, they are encouraged to participate in co-curriculum and extracurricular activities in and outside the college. The academic calendar also prescribes the possible dates of various activities like youth festivals, sports and cultural contests

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
13	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
465	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human	

## Values, Environment and Sustainability into the Curriculum

Being an affiliated college, the college cautiously follows the prescribed curriculum by the university. The university integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. The following areas are integrated cross-cutting issues into the curriculum.

Women's Cell of the college focuses very heavily on gender equality,.. Throughout every academic year, it organizes various programmes which throw light on gender equality. The NSS Unit of the college also organizes various programmes to aware the students about the need of gender equality and human values

The college offers environment science as a compulsory subject at the undergraduate level as a university affiliate in its curriculum. The infrastructure of the institute is eco-friendly and takes care of the environment and its sustainability aspects through water harvesting, solar panels, LED bulbs, tobacco-free zones. The NSS Wing of the Institute promotes environmental awareness through programmes such as Tree Plantation Drive and water conservation.

The college firmly believes in the rigorous implementation of professional ethics; students are made aware of the code of conduct and professional ethics through various activities at the classroom level. The same is reflected in assignments, and intellectual property rights issues, consequently discouraging any kind of plagiarism

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1061

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/1YdibFhOxp4LMu96Qkfi0RHR8MLzTU2kSEnS3aEV8_ug/edit">https://docs.google.com/forms/d/1YdibFhOxp4LMu96Qkfi0RHR8MLzTU2kSEnS3aEV8_ug/edit</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
1202	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
619	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Different strategies are employed for both slow and advanced learners based on their performance in various aspects of their academic journey, such as performance in the previous exam, class tests, assignments, discussions, and department activities. After	

the identification of slow learners, remedial and extra classes are conducted, as per the schedule prepared. In these classes students are encouraged to highlight their misconceptions, and weakness in their comprehension skills. During these classes, teachers are expected to engage students in solving previous year questions, direct their creative energies towards concept clarification. Lecture notes and course material are provided. Mentoring of students is useful as it provides stimulus for fulfilling the requirements with the learning levels in the current course. The strategies for advanced learners include providing assignments on diverse topics to challenge their knowledge levels. They are encouraged to explore reference books beyond textbooks, which will foster a deeper understanding of subjects and broaden intellectual horizons. Special guidance is offered to help advanced learners achieve university ranks, acknowledging their academic excellence. They are inspired to get engaged in certificate courses and to nurture their skills on SWAYAM, NPTEL, etc. Advanced learners are encouraged to participate in seminars and in usage of E-resources.

File Description	Documents
Paste link for additional information	<a href="https://cmdpgcollege.ac.in/Uploads/2.2.1_2_024092113022.pdf">https://cmdpgcollege.ac.in/Uploads/2.2.1_2_024092113022.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3150	75

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

An integral part of the pedagogy adopted by the college for engaging learning environment focuses on student centric education. Experiential learning and participative learning are two educational approaches that emphasize active engagement and

hands-on experiences to enhance the learning process of students. Experiential learning and participative learning is promoted through field visits, project work, laboratory work. Interactive approaches like group discussions and presentations facilitate greater participation and engagement. Special lectures, seminars, and conferences are organized to encourage students to actively participate and become active learners rather than passive recipients of knowledge. The teacher's role is that of a facilitator who promotes self-management of knowledge, holistic development and skill formation through participatory learning activities.

Flipped Class Room methodology is adopted in which learning resources are shared before an upcoming lecture. Classroom time is then dedicated to interactive and collaborative activities, allowing students to apply what they have learned and receive support from the teacher and peers. Problem-solving methodologies are systematic approaches or processes that individuals or groups use to analyze and solve problems. Problem-solving methodologies, including case studies, brainstorming sessions, and open-book tests, promote analytical thinking and alternative solutions. Students are trained in critical analysis and creative writing, through various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cmdpgcollege.ac.in/Uploads/2.3.1%20links_2024102100531.pdf">https://cmdpgcollege.ac.in/Uploads/2.3.1%20links_2024102100531.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college encourages staff and students to develop lifelong learning skills and explore the capability of ICT to meet the current and the future challenges in an increasingly inter-connected world. The internet and Wi-Fi connection is always available for the staff and students, facilitating an enhanced teaching-learning process. There are LCD projectors, laptops, speakers, cameras, interactive boards, digital board. All these resources are well utilized to make teaching and learning meaningful. Faculty members contribute to the creation of e-resources, including videos, quizzes, and pdf, question banks, which are uploaded on WhatsApp and Google Classroom. Faculty

development programs are organised on e-content development and effective utilization of e-resources. The college utilizes email for efficient communication among faculty and students. The examination and admission process, including form filling, admission cards, is done online. The library is currently working on KOHA ILMS (partially automated) version 20.05. It is integrated with INFLIBNET and N-list, which grants online access to e-resources for students and teachers. Science faculty members and students conduct physical laboratory experiments in computer-simulated virtual environment such as VLAB. Certificate courses/ value added courses are organised on various ICT tools such as Moodle Cloud/ Web site Designing, Multimedia: Corel Draw & Adobe Photoshop.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**22**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

**888**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Taking into consideration the guidelines issued by the affiliating University and the Department of Higher Education, Government of Chhattisgarh regarding syllabi, examination, and evaluation, our college has implemented a transparent and continuous assessment system.
- In the undergraduate classes, 10% of marks in each subject are awarded through internal assessment, while 90% of marks are awarded through the Annual Examination.
- There is an Internal Assessment of 20% marks in each theory paper in the semester system for Post-graduate Programmes , which is based on the following:
  1. Two internal test examinations, each carrying 10 marks.
  2. One seminar, field work, or other academic activity in the relevant subject, also carrying 10 marks, as conducted by the respective department and teacher.
- The date sheets for internal exams and the portion of the syllabus are communicated to students in advance. As per University guidelines, internal assessment is based on students' writing skills (assignments), presentation skills (seminars), and knowledge levels (test papers). After uploading marks in the university portal, the Foil and counterfoils (Marks entry forms) are signed by teachers, Heads of Departments, and the Principal. At the Postgraduate level, students can review their evaluated answer scripts, and teachers discuss model answers with the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For efficient, transparent and timely resolution of grievances related to internal examination, the college has a well organised mechanism. The transparency in the mechanism is achieved by notifying the internal examinations well in advance, the portions to be covered by the students and the pattern of questions to be asked. The comprehensive date sheets are communicated to the students well in advance through the SMS and WhatsApp. Pre-

Internal tests are held before the Internal Examination so that students get familiar with the question pattern. Students who are not able to appear in the internal examination due to medical reasons, NSS / NSS camps or some other genuine reasons are required to submit their applications for Re-exam to the respective Head of the Departments. The student is granted permission after approval from the Internal examination Grievance Cell. Complete transparency is maintained during the internal examination with invigilators being assigned specific duty. The grievances of the students pertaining to questions, if any, is properly addressed by the concerned subject teacher. After evaluation, the marks are uploaded on the examination portal of the affiliating University. Missing internal marks in the students results is resolved with the Controller University Exam through the proper channel.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://cmdpgcollege.ac.in/Uploads/Application compressed 2024062093102.pdf">https://cmdpgcollege.ac.in/Uploads/Application compressed 2024062093102.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution offers programs in Arts, Commerce, and Sciences. There is a need for structured evaluation of students' knowledge and skills. The affiliating university's syllabus does not include the POs and COs, however the institution has adopted the student-centered learning model. The benchmarks for their professional achievements upon program completion have been established through clearly defined Program Outcomes (POs) and Course Outcomes (COs). The intended professional accomplishments the program aims to instil in students when they graduate are listed in the programme outcomes. These outcomes encompass a wide range of interconnected knowledge, skills, and personality traits, human values, livelihood generation that students are expected to acquire during their studies. Course Outcomes (COs) are specific statements that outline The essential disciplinary knowledge and abilities students should possess upon completing each course are highlighted in course outcomes. These outcomes have been formulated by the Heads of Departments in consultation with the respective faculty members and are subsequently are



displayed on the institution's website for students and faculty. The teachers and students can access copies of syllabi and learning outcomes available in the departments for reference. The admission cell guides students during the admission process, providing information about various programs and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Every programme offered in the institute has clearly defined outcomes. Under each programme the various courses have minimum three to five outcomes. Course outcomes are specific and measurable.
- The course outcomes are evaluated on the basis of performances of students in Internal assessment test and university examinations.
- As per university guidelines 10% marks in each subject are awarded through internal assessment and 90% marks through Term End Examination in UG Courses, whereas 20% marks in each course are awarded through internal assessment and 80% marks through Term End Examination in PG Programmes.
- This is followed by identification of minimum levels for the CO attainment target (in percentage) and the PO attainment target (levels 1, 2, or 3).
- The evaluation component is classified into internal and End Semester/Annual.
- Following these University guidelines, individual performance in internal examination as well as assignments and presentations are evaluated. Students knowledge and skill are also assessed through seminars on specific topics. Every practical course is evaluated by means of external practical examinations.
- Attainment in terms of students opting for higher studies, qualifying various competitive examinations and getting jobs is evaluated through data available from alumni collected during the alumni meet of the college annually.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://cmdpgcollege.ac.in/Uploads/2.6.3%20RESULT%2022-23_2024062091020.pdf">https://cmdpgcollege.ac.in/Uploads/2.6.3%20RESULT%2022-23_2024062091020.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

898

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://cmdpgcollege.ac.in/Uploads/UNIVERSITY%20RESULT%20SHEET%202022-23_compressed_2024072101315.pdf91020.pdf">https://cmdpgcollege.ac.in/Uploads/UNIVERSITY%20RESULT%20SHEET%202022-23_compressed_2024072101315.pdf91020.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://cmdpgcollege.ac.in/Uploads/Feedback%20Analysis%202022-23%20new%20\\_2024272105929.pdf](https://cmdpgcollege.ac.in/Uploads/Feedback%20Analysis%202022-23%20new%20_2024272105929.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The organization has set up an innovation ecosystem, which includes an incubation center and other efforts to develop and

transfer knowledge. It is dedicated to fostering a positive environment.

Students, faculty, and staff are encouraged to be innovative and creative. This promotes self-motivation and the desire to conduct independent research. The instructor's and students' boundaries are blurred, resulting in a new relationship that lasts. This includes, as previously stated, interactive lectures and discussions in groups to share information. When giving lectures, prominent academics use digital libraries, knowledge sources, and communication and information technologies (ICT). Interaction/Orientation in Academic-Industrial/Entrepreneurship Understanding the Joint Activities Memorandum Seminars/Workshops/Conferences.

Soft skills include quizzes, poster competition, painting contests, and other forms of participation. These are held on campus and students are encouraged to take part in national and international competitions forums. Innovations should demonstrate how to reduce uncertainty about the prospects of life on Earth. They ought to Improve human health and welfare, and make a consistent contribution to the process of environmental stewardship. The Institution has developed a 'Incubation' and 'Innovation' policy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

22

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

International Yoga Day- Yoga Day was organized in the college campus on 21.06.2023. 45 NSS volunteers participated in this program and learned yoga. Godgram-Planting saplings In the session 2022-23, the NSS unit planted 50 fruit plants in a village Nevasa and distributed. Independence Day and Amrit Mahotsav - On August 15, 2022, various cultural programs and parade were organized in the college campus. Nutrition Diet Awareness Rally- On 26.09.2022, the volunteers of the college, under the joint aegis of Chhattisgarh State Legal Services Authority, Bilaspur, organized a one-day camp in village Nevasa. Gandhi Jayanti- On the birthday of Father of the Nation Mahatma Gandhi, 02.10.2022, N. S. S. Foundation day- A Function was organized in the college campus on the foundation day of NSS on 24.09.2022. Deworming Day- In this function, free Albendzone medicine was distributed to destroy worms to almost 300 students of the college. Voter awareness program- On 18.11.2022 voter identity cards Awareness program was conducted to make the students aware about voting. Republic Day- On 26 January 2023, a cultural and parade program was organized in the college campus in which 65 students participated. Blood Donation- In the session 2022-23, NSS and NCC volunteers blood donation camp were organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

985

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

07

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>



**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In 1956, C.M. Dubey PG College was established in Bilaspur, Chhattisgarh. Wi-Fi has been made available to students as well as employees on campus. RO filtered water is available for use by students, teachers, and non-teachers. CCTV cameras have been installed at the college for security and safety.

There are labs available in every science department. Textbooks, reference books, rare books, manuscripts, special reports, e-books, and e-journals are among the materials available in the college library. The college has 36 large classrooms and 26 departments, all of which have outstanding infrastructure. In addition to modern conveniences like LCD projectors, JIO FIBER internet connection, and advanced communication systems, every department has adequate lighting and ventilation.

The administrative office, principal's cabin, IQAC chamber, English, zoology, physics, chemistry, and botany departments, as well as the classrooms required for postgraduate study next to the departments, are located on the ground floor of the college's main building.

The first floor has the Girls' Common Room, the Central Library, the History, Mathematics, Hindi, Political Science, and Home Science departments in addition to several classrooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has enough space for sports, games (both indoor and outdoor), cultural events, a gym, a yoga center, and other amenities.

Numerous athletic facilities are available to students on campus,

with an emphasis on extracurricular activities in addition to sports. Student team spirit is further developed through a variety of contests, including interdivisional, intercollegiate, and interuniversity competitions. It is a good thing that their friendship is strengthened together. To motivate the students, medals, trophies, and certificates are presented.

**Outdoor Games:** All major outdoor sports events can be accommodated by the College's conventional court and track facilities. In the playground, the following things occur:

- Cricket ground
- Football court
- Volleyball court
- Kabaddi court
- Badminton court

**Indoor stadium:** On campus at the college, students can play table tennis, chess, carom, and other board games in fully furnished indoor facilities.

**Yoga:** To revive the traditional legacy and culture, the sports complex features a yoga hall where yoga is encouraged. There is plenty of space at the college for outdoor yoga classes.

**Cultural Activities:** The college gives students the opportunity to thrive in their chosen disciplines by hosting a range of academic and cultural events

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**1,82,69,537Rs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha is a comprehensive and scalable library management system. This development is supported by libraries of all sizes, volunteers, and support organizations worldwide.

The college has decided to update and upgrade the library using digital resources. The first step is to digitize and automate the existing library. The digitalization and automation process is still ongoing. A database of existing library collections has been created, and because the lending process is automated, borrowing and returning books is simple and painless.

In addition, the Institution's library has subscriptions to NLIST (INFLIBNET) digital e-resources, which include over 6,150 e-journals and 31,64,309 e-books.

**Nature of automation: Partially automated.**

- **Version:20.05 initially (further upgraded to 20.11)**
- **Year of automation: 2022-2024**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**60,375Rs**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

89

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

IT infrastructure and related facilities are regularly expanded to support education and learning activities on campus. The classroom is outfitted with cutting-edge technology such as a complete surveillance system, a power source with a generator, high-speed communication connection equipment, a student LCD projector, and antivirus protection for all computers.

The Department of Computer Science has 30 updated computers with the most recent versions of the required software. B. Windows 10, Core i3 and i5 processors, more than 4GB of RAM, and so on. Some computers include a WiFi port, while others connect to the Internet via the WiFi port.

To perform C and C++ programming, the computer science department employs an updated version of Code block software. It also employs Net Bean software for Java programming, Visual Studio for C # and VB programming, and MySQL software (Oracle 12c) for MySQL query execution. To maintain and upgrade computing equipment, computer technicians and service providers are hired as needed. Security measures are prioritized by installing antivirus software. 15 of the 29 classrooms are ICT-enabled and equipped with LCD projectors. The institution has created a separate e-consortium with six fully equipped rooms. The e-consortium has a modern seminar room with ICT and e-content development capabilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

112

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1,82,69,537Rs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities such as laboratories, libraries, sports complexes, computers, classrooms, and so on. Team management: The members of the Governing Body and Chairman, the Principal, and the Vice Principals are all involved in major decisions concerning the upkeep and improvement of various physical and academic facilities on campus. Minor issues with electrical repairs are handled by contingent staff, and the support staff team assists him on the job. Aside from routine maintenance, any significant repairs or renovations are reported to the Management team, who then outsource the job to the appropriate companies. The general maintenance team meets daily and performs the tasks listed below regularly.

Civil, plumbing/sanitary, and water supply work is done by a contingent staff under the supervision of the Office Superintendent. Service engineers inspect and maintain water purifiers and coolers regularly. The Department of Computer Science manages the College's website. In the Administrative Office, Laboratories, and Corridors, fire extinguishers have been installed. The campus has a surveillance system with 34 cameras installed to keep an eye on both the inside and outside of the campus. The campus security guard is responsible for the campus's safety 24 hours a day, seven days a week. LED lighting is a preferred energy-saving lighting source.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1,22,30,550/-

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**19,09,700**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

128

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

128

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

8

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

70

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

24

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The Institution ensures student participation in almost all the activities in the College. The Committees. Constituted for smooth functioning include student members whose views and ideas are considered. This participation inculcates administrative and leadership qualities in the Stakeholders. The institution was formed by the Committees which help to organise Cultural programs by the NSS unit of the college and sports activity, both within and outside the Campus. The convener of the cultural program was Dr. P.L Chandrakar and their students are Sachin Kumar, Vishal Patle, Ashutosh Nayak, Anil Jaiswal. They organised various activities such as World Triber Day, Swadeshi mela, Amrit mahottsav of Independence. Also, the convener of sports activities Dr. Devershi Chouby and their members Jayant Kumar Rathor, Abhijeet Tah, Parivesh Dhar, and Nilesh Pratap Singh organised various sports competitions for the college which included Football, Volleyball, Cricket badminton, Table tennis, Hockey etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is organised in the college to maintain the connection between the institution and alumni. Hence, we intend to commemorate the connection between the institution's past and present students. The Alumni Association was registered under the Society Act in the session 2022. Registration of the Alumni Association and formation of an executive body has been executed as per by laws. 1. President - Shri S. P. Chaturvedi 2. Vice President - Dr. Mrs. Anjali Chaturvedi 3. Secretary - Dr. P.L. Chandrakar 4. Joint Secretary - Dr. Kamlesh kumar Jain 5. Treasurer - Shri Rajkumar Panda. Members - Shri Nitin Tripathi, Dr. Vineet Nayar in the session 2022-23. The alumni have been actively engaged with various acadmic activities like interacting with the students and giving suggestions for the development of the college. Alumni network was strengthened through various

social media platforms like whatsapp,facebook,twitter etc. In the year 2022-23 the alumni generously donated water cooler worth 32000/- , the list is attached. Alumni association holds meetings and members participate in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

"Education liberates (SA VIDYA YS VIMUKTYAYE)"

The vision statement of the institute is embedded in the ancient Indian knowledge system of wisdom "Vishnu Puran" that knowledge is the most powerful tool of social transformation.

#### MISSION

"To prepare self-reliant life-long learners 21st century committed for Societal Development."

The College Code, a policy document prepared by the governing body, serves as the guidelines for the institute's operation. Our goal is to provide an innovative learning ecosystem that delivers quality and excellence to serve the noble purpose of education.

Our institution is on the list of colleges that are affiliated

under 12(B) and 2(F) of the UGC Act and have been approved promptly. Deans of Arts, Science, and Commerce faculties assist the Principal in implementing the Governing Board's policies and plans. The Principal receives precise assistance from the college's internal Quality Assurance Cell (IQAC) in monitoring this process.

The institute's vision and mission are being aided by an ambitious strategic 5-year plan (2021-26)

- Performing activities to enrich the curriculum and to develop soft skills.
- Alumni Engagement with the development of the institution.
- Wi-Fi Campus.
- Coordinating academic pursuits like conferences, seminars, workshops, out-reach programs, and MOU Entrepreneurship programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the practice of decentralization in a constructive sense in all three of the institution's main building blocks—academics, administration, and extracurricular activities—under the strong direction of the management, the Principal, the IQAC, and the Chairman. In order to preserve a positive environment for teaching and learning processes and ultimately raise the caliber of education, the administration of the institution places a high premium on meeting the needs of the teachers and students through structural and financial assistance. In cooperation with the Principal and Examination Coordinator, each department's internal examination(s) and evaluation procedures are decentralized. The Convener and members of other committees have periodic meetings under the direction of the Principal to address a variety of student concerns.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college ensures an efficient teaching and learning process by utilizing MOOCs and ICT tools. Science departments mandate that students acquire basic laboratory skills. Using LCD projectors to present PPT in classroom teaching. Ensure that staff development and welfare are met. The institute is committed to organizing interdisciplinary international/national conferences, seminars, and workshops. The institution motivates faculty members to publish their research papers. The college promotes the interaction and participation of alumni. The central library of our college is consistent in improving its collection of books, journals, e-journals, e-books, digital databases, CDs, and videos. Shodh-Ganga and N-LIST are two E-learning resources in the library. The institution utilizes various methods to promote student-centered learning. Value-added courses, skill development activities, quizzes, group discussions, and online repositories provide an opportunity for experiential learning. Feedback about the curriculum is given to IQAC. The institution conducts unit tests, Internal Assignments, Student seminars, and additional classes for slow learners regularly. Vigyan-Parisad hosts guest lectures that include prominent speakers. Field visits and industrial tours are organized by the department to enhance their vision and create a pathway for their future employment opportunities.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as The visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is governed by Pt. Chitani Prasad Mitani Prasad Dubey Shikshan Samiti, Bilaspur Chhattisgarh. The College Principal is the chief administrator. The Governing Board of the College controls and plans the finances and implements the schemes of development of the institution. The Principal, Vice Principals, Deans of faculties, and Head of Departments are involved in the execution of the action plan of the College. They ensure that regular day-to-day operations is properly conducted. The powers and duties of the Management Committee are stated in the College Code. The Management Committee comprises elected and nominated representatives of the University and teaching staff, the Chairman, the Secretary, and a representative of Management. This Committee can make recommendations for improvement and up-gradation. 6The

Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular and extra-curricular activities look after their respective areas. For examinations, the Principal along with the Superintendent and Deputy Superintendent look after the effective conduct of examinations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institute comes up with impactful measures and schemes for the teaching and non-teaching staff.

The various schemes for the teaching staff are following-

- Identity cards are provided by the institute to its staff, which benefits them both on and off campus.
- In order to enhance the well-being of its staff, the institute has introduced gym and sports facilities.
- The institute gives awards to its staff as a sign of appreciation for their hard work, which inspires them to give their full potential.
- Canteen on campus that provides quality food at a reasonable price.
- Employees have access to vacation leave, casual leave, earned leave, and medical leave.

Measures and schemes provided by the institute for the welfare of non-teaching staffs are given below.

- Health care facilities are available for the staffs.
- Canteen facility is available in campus to provide affordable and quality food.
- Identity cards are provided by the institute for all the non-teaching staffs.
- Employees are awarded annually to appreciate and motivate them.
- Various leaves, vacation, casual leaves, medical leave, are allotted to non-teaching staff.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the conclusion of each session, the college's IQAC and Principal Office oversee the Performance Appraisal System, which is mandatory for both teaching and non-teaching staff. This self-evaluation sheds light on the teacher's involvement in academic

and administrative activities as well as their professional growth. The importance of instruction and the capacity to manage a variety of circumstances without impeding students' learning development are also emphasized. The faculty is evaluated by the Appraisal system using six main criteria: teaching and learning, extracurricular activities, research, academic performance as determined by student input, expert review feedback, and management feedback. Effective performance in technical work, cooperative engagement in administrative and development-related tasks, and general conduct are used to evaluate non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts the internal and external financial audit regularly. They have appointed proper financial auditors M/S..Maharshi Bharat & Co.. Chartered Accountant., Bilaspur (CG).

They regularly audit the accounts of the college for the almost past several years. The audit mainly refers to the audit of every receipt and all the payments received during the particular financial year. It includes all the funds like laboratory, development etc. that is received from government agencies, Universities and individuals, different fees which are collected under granted as well as self-financing programs. The Accounts Officer reviews the monthly state of all the accounts and all the major expenditures that have been done over the year with the Principal, thereby having all the checks and balances in place.

Usually, the funds that are received cover all the grants which are used for infrastructure development, and maintenance of learning resources, which includes special grants for infrastructure, learning resources, scholarships, fees, donations, organization of seminars/ conferences, management

contributions etc. The important thing is that a certified chartered accountant audits all the Financial transactions in every financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

32,000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute follows a proper procedure for mobilization of the Government and Non-Government grants for the development and maintenance of the infrastructure of the institute. There are rules and plans for the optimization of the financial resources of the institute. The Finance committees guide the principal in maintaining and monitoring the financial data of all the financial resources. The institute has designed a budget which is planned and assigned. All the financial transactions which are performed during a year in the institute are regularly audited by the audit team. Some programs of the institute are trained under self-financing mode and are self-sustained to maintain expenses. Recurring expenses incurred on the Salary of employees and maintenance of the College. All the non-recurring expenses are utilized for improvement of the infrastructural facilities like construction of new buildings, purchase of laboratory equipment, development of computational facilities and implementation of e-

governance. Alumni of the College contribute towards infrastructure development and assist stakeholders coming from poor economic backgrounds. The financial committee reviews all the requirements received from all academic Departments and makes proper budgetary allocations accordingly. This year we are almost following like last year mobilization of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to promote administration and academic excellence, IQAC systematizes, oversees, and works to improve institutional functioning. Reducing the distance between academia and the workforce is IQAC's main concern. To achieve the institute's goal, IQAC took a targeted strategy to helping students hone their analytical and critical thinking abilities. The quality criteria for a number of areas, including admissions, feedback analysis, result analysis, attendance monitoring, alumni profiles, workshops, seminars, and conferences that were organized and attended, faculty that guided Ph.D. candidates, remedial testing, encouragement for research, account auditing, biometric attendance for teaching and non-teaching staff, and non-teaching staff appraisals. Concerning the proposed education policy, the IQAC, in collaboration with the principal, suggested adding bridge and skill-oriented courses to the institution's curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At regular interval, IQAC and department deans assess and highlight the various facets of instruction and learning processes, organizational structures and methods, and learning objectives. This is essential to fulfilling the College's vision and mission as well as improving the caliber of its extracurricular and academic endeavours. In order to support teaching-learning reforms—which are regarded as two best practices in the improvement of quality education as well as administration—IQAC gathers feedback from stakeholders such as students, staff, and alumni. These aid in the creation of fresh plans and proposals that the organization can implement to carry out the advice and recommendations of the previous NAAC departure report. Following analysis, IQAC provides recommendations for improvement to all committees and departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Gender equality is one of the most pressing issues confronting society today. The institute runs gender equity promotion programs on a regular basis. Guest speakers from prominent fields are invited to speak on a specific topic that emphasizes the importance and contribution of women in society. The following are the institution's gender equity promotion programs:

The College has a strong ethical work culture that is based on inclusivity. It adheres to the highest ethical standards in all of its operations. Individuals are offered equal opportunities regardless of gender, race, caste, color, creed, language, religion, national or social origin, property, birth, or other status. The College primary concerns are gender equality, safety, security, and well-being a friendly working environment.

- Security guards with well-trained and vigilant are stationed on campus.
- Extensive surveillance network with 24-hour monitoring.
- All faculty members of discipline committee rotate their duty shift wise.
- Counseling is available from the Class and Proctorial Committees for both male and female students.
- Formal and informal avenues for counseling male and female students and staff on academic and other issues/problems.
- Female Teaching staff holds high post in the institution.

File Description	Documents
Annual gender sensitization action plan	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.1%20action%20plan%202022-23_20231912071016.pdf</a>

**7.1.2 - The Institution has facilities for**

C. Any 2 of the above



alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Degradable and non-degradable waste

The college has implemented an integrated sustainable waste management approach that reduces waste production and manages the diverse nature of waste generated by academic buildings, departments, classrooms, offices, and the canteen. The college makes every effort to limit waste and ensure that all waste is reused, recycled, or reduced after careful review.

**Solid Waste Management:** Separate bins for different types of waste are strategically placed throughout the campus to ensure proper waste collection and segregation. This prevents waste intermixing and aids in the utilization and recovery of components through sustainable waste management. The majority of the waste that arrives is paper waste, these wastes are collected by vendors for recycling. Dry leaves and other organic waste are collected and placed in vermicomposting pits. Plastic is strictly prohibited in campus.

**Liquid Waste Management:** In laboratories, solvents are recycled and reused. A soak pit is used to dispose of solvent mixtures. Experiments involving hazardous chemicals such as acetanilide, benzene, and hexachloride are not carried out. Other non-hazardous chemicals are used as substitutes.

**E-Waste Management:** The department manages the stock by modifying and modernizing the outdated system. Minimal e-waste generation is ensured by optimal and periodic maintenance of computers & other electronic peripherals.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**B. Any 3 of the above**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

C. M. Dubey P.G. College Bilaspur (C.G.) is located at the Vantage point where it caters to the educational needs of the entire region and also other states of India. The institute follows the principle of "Vasudev Kutumbakam. The concepts of brotherhood, harmony and inclusive development are inculcated in students. The institution primarily aims to inculcate social and ethical values by disseminating quality education to its students and empowering them to serve their community. It is committed to involving those from the marginalized and segregated sections to the mainstream so as to enable them to participate in all the programme and activities of the college. The NSS and NCC unit organization reviews the culture of Chhattisgarh and practiced it's festivals, promotes integration of regional and cultural diversity. NSS camps in village to sprade awarness towards and cleanliness, alcoholism and illegal drug abuse and other social avils. All the Departments Celebrate commemorative days. A few other days that are celebrated are : Rabindranath Tagore Jayanti, the English Department celebrates this day every year in which faculty members and students actively participated. The department of Home Science organized regional food competition for the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

C.M.DUBEY PG College Bilaspur C.G. plays a distinctive role in inculcating a sense of responsibility towards the constitutional rights and duties in the students. The programs that are organized, the sessions that are held, and all other interactions within the college ensure that students develop a sense of values as individuals and learn to respect diversity and build relationship based on mutual respect. Constitutional obligations , values, rights, duties, and responsibilities of citizens are also inculcated in the students during NSS and NCC residential camps. Activities organised in the adopted village Nevsa and in

the neighboring villages and communities are also aligned along this lines. The college organizes the following activities to ensure that the values of a responsible citizen:

- Seminar/Webinar/Program on Human rights, Constitutional Oath, etc
- SVEEP Programme where NSS Students engage in the where they are coached and also coach others on voting awareness.
- Swachhta Pakhwada is celebrated by NSS, and Department of Zoology to commemorate the birth anniversary of Mahatma Gandhi.
- Talks on Rights and Duties of the citizens, anti-tobacco drive, Motor vehicle act & anti-ragging acts by legal experts are organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.9%20other%20relavent%20information1%202022-23_20231912080847.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.9%20other%20relavent%20information1%202022-23_20231912080847.pdf</a>
Any other relevant information	<a href="https://cmdpgcollege.ac.in/Uploads/7.1.9_c_ompressed_20231912080619.pdf">https://cmdpgcollege.ac.in/Uploads/7.1.9_c_ompressed_20231912080619.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International days of importance are commemorate by C.M.Dubey PG College to aware students about importance of the days to promote harmony, and to honour and uphold human achievement. National days of importance are marked and celebrated to commemorate nationhood and national integration. A vital component of education at C.M.Dubey College is the sensitization created by the various ways we celebrate significant events, including seminars, talks, awareness classes, street plays, flash mobs, exhibitions, rallies, pledge-taking, competitions, cultural programs, and group discussions. Patriotic fervor is displayed in the celebration of Republic Day and Independence Day. Principal stresses on patriotism and national integrity in his statement, which follows the flag-hosting event. On the International Yoga Day: students as well as the general public participates in a mass yoga performance and a yoga orientation program. Students participate in sports, NSS, and NCC programs. Every year, International Women's Day is celebrated to honor the social, political, cultural, and economic accomplishments of women and to raise awareness of gender equality. The purpose of National Girl Child Day is to lessen the injustices that girls face in society. To celebrate the national language, people observed International Hindi Diwas. To raise awareness among students about drug misuse, the International Day against Drug misuse and Illicit Trafficking is observed. The celebration of World Environment Day, Green Day, World Wetland Day, and Ozone Day aims to foster empathy, raise awareness, and encourage further action toward preserving and improving the environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

To create a lively and supportive community by creating opportunities for people to connect and develop ideas for the benefit of the country and its people. C.M. Dubey PG College has detected societal recruitments and has created catastrophe opportunities that are sensitive to community demands. Our educational center assists students in overcoming economic, social, artistic, and environmental difficulties in order to become participants in the creation of their future. Our best practices will ensure the opening of frontiers of higher-order thinking and problem-solving through the delivery of a variety of programs to instill and ignite the creative spark that lies inside the young aspirants. Our institute's steps/initiatives create cooperation between thoughts and actions by learning through the exchange of ideas, knowledge, and best practices.

File Description	Documents
Best practices in the Institutional website	<a href="https://cmdpgcollege.ac.in/Uploads/7.2.1%20best%20practices%202022-23%20-NEW_20232212085049.pdf">https://cmdpgcollege.ac.in/Uploads/7.2.1%20best%20practices%202022-23%20-NEW_20232212085049.pdf</a>
Any other relevant information	<a href="https://cmdpgcollege.ac.in/Uploads/7.2.2-2022-23-NEW_20232212085153.pdf">https://cmdpgcollege.ac.in/Uploads/7.2.2-2022-23-NEW_20232212085153.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Spread across 7.5 acres of land, our institute's campus is surrounded by a verdant landscape. Its lovely infrastructure

development in its covered area, which highlights its uniqueness, is in addition to its pollution-free location. C. M. Dubey P.G. College offers multidisciplinary education for B.Com., M.Com., B.B.A., B.Sc., M.Sc., B.A., M.A., B.C.A., P.G.D.C.A., P.G.D.B.M., P.G.D.I.B., M.S.W., and Home Sc., among other education-related degrees. with the advancement of its infrastructure, which includes state-of-the-art facilities for computer science, chemistry, physics, botany, biotech, microbiology, and biochemistry, among other fields. This institute always works to ensure that guests have a comfortable stay on campus. The admissions block and waiting area are well-furnished. In this sense, the institute's expansive campus serves societal needs while maintaining its unique characteristics.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### 7.3.2 Plan of action

The plan of action for next academic year is as follows-

- Induction of students at the beginning of the session. This is an initiative to engage the new students as they come into the institution. They learn about the institutional policies, processes, practices, culture, and values.
- Preparing Academic calendar which includes a complete schedule of commencement of classes, internal evaluation schedule, co-curricular activities, tentative examination schedule etc.
- Designing Learning based Curriculum for learning outcomes such as knowledge skills, competency and attitude are attained using student centric learning methods in all departments.
- Conducting external academic audit to understand and improve student learning in academic programs by



implementing the suggestions of review report.

- Entire institution to be Solar energy empowered for energy conservation.
- Formulating e-waste Policy.